

# Willow Creek Community Development District

## Agenda

|                             |  |
|-----------------------------|--|
| Seat 1: Steve McConn – (C.) |  |
| Seat 4: Casey Dare – (V.C.) |  |
| Seat 2: Open Seat           |  |
| Seat 3: Open Seat           |  |
| Seat 5: Open Seat           |  |

Friday  
June 7, 2024  
1:00 p.m.

Fairfield Inn & Suites by Marriott Titusville Kennedy Space Center  
4735 Helen Hauser Blvd, Titusville, FL 32780  
<https://global.gotomeeting.com/join/226271861>  
[+1 \(646\) 749-3112](tel:+16467493112); Access Code: 226-271-861

1. Roll Call
2. Organizational Matters
  - A. Acceptance of Resignation Letters from Mr. Bill Crawford and Mr. Chad Harvey
  - B. Consideration of Appointment of Supervisor to Unexpired Term(s) of Office Seat #2 (11/2026), Seat #3 (11/2024) and Seat #5 (11/2024)
  - C. Oath of Office for Newly Appointed Supervisor(s)
  - D. Election of Officer(s)
3. Approval of the Minutes of the November 3, 2023 Meeting
4. Consideration of:
  - A. **Resolution #2024-03** Approving the Proposed Fiscal Year 2025 Budget and Setting the Public Hearing
  - B. **Resolution #2024-04** Boundary Amendment
5. Consent to Assignment of Landscape Maintenance Agreement by and Between Willow Creek Community Development District and Meadowbrook Acres of South-Central Florida, Inc., to Weber Environmental Services, LLC
  - A. Landscape Maintenance Contract with Weber Environmental Services, LLC
6. Ratification of:
  - A. Amendment to Lake Maintenance Services Agreement by and Between Willow Creek CDD and Solitude Lake Management, LLC
  - B. Bill of Sale – Affidavit Regarding Costs Paid (Verano Village B Utility Improvements)
  - C. Quote Number 00006813 with Solitude Lake Management
  - D. Quote #28424 with Hall Fountains Incorporated
7. Consideration of Proposals:
  - A. Amenity Management Services with Community & Association Lifestyle Management II, LLC (C.A.L.M.)
  - B. Janitorial Maintenance with Clean Star Services of Central Florida, Inc.

C. Pool Maintenance

8. Acceptance of Audit for Fiscal Year Ending in September 30, 2023
9. Discussion of Rules
10. Staff Reports
  - A. Attorney – Memorandum on Updates and Reminders: Ethics Training for Special Districts Supervisors and Form 1
  - B. Engineer
  - C. Field Manager – Monthly Report
  - D. Manager – Discussion of Procedures for the Landowners Election – November 1, 2024
11. Financial Reports
  - A. Approval of Invoices
  - B. Acceptance of Unaudited Financials
12. Supervisors Requests and Audience Comments
13. Adjournment

***Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.willowcreekcdd.com>***