

# **Willow Creek**

## **Community Development District**

### **Agenda**

Seat 1: Steve McConn – (C.)	
Seat 4: Casey Dare – (V.C.)	
Seat 2: Jeff Myers – (A.S.)	
Seat 3: Stephen White – (A.S.)	
Seat 5: Open Seat	

**Tuesday**  
**November 12, 2024**  
**1:00 p.m.**

**Fairfield Inn & Suites by Marriott Titusville Kennedy Space Center**  
**4735 Helen Hauser Blvd, Titusville, FL 32780**  
**Microsoft Teams**

**Meeting ID: 253 798 336 334; Passcode: c7tHpV**  
**1 872-240-4685; Phone Conference ID: 564 409 041#**

1. Oath of Office for Newly Elected Supervisor(s) at Landowners Election – Seat #3
2. Roll Call
3. Organizational Matters
  - A. Consideration of **Resolution #2025-01** Canvassing and Certifying Results of Landowners Election
  - B. Consideration of **Resolution #2025-02** Declaring Vacancies
  - C. Discussion of Appointment of Supervisor to Unexpired Term(s) of Office – Seat #4 and Seat #5 (11/2024)
  - D. Oath of Office for Newly Elected Supervisor(s)
  - E. Consideration of **Resolution #2025-03** Electing Officer(s)
4. Approval of the Minutes of the August 9, 2024 Meeting
5. Consideration of:
  - A. Variance Easement Policy Rates and Rules
  - B. Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2024
  - C. Landscape Maintenance Contract for Amenity Center with Weber Environmental Services, LLC
6. Ratification of Proposal with Weber Environmental Services
7. Acceptance of Amenity Facilities
8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Field Manager
    - 1) Monthly Report

2) Fence Report

D. Manager

1) Consideration of:

a. Performance Measures and Standards as Required by Florida Statute 189.0694

b. Strada Proposal

2) Selection of the District Records Office within Brevard County

9. Financial Reports

A. Approval of Invoices

B. Acceptance of Unaudited Financials

10. Supervisors Requests and Audience Comments

11. Adjournment

***Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.willowcreekcdd.com>***